

CREATE A SMOOTH,
HIGH-BANDWIDTH,



NON-GLITCHY
TEAM EXPERIENCE ONLINE!

WORK TOGETHER ANYWHERE

WORKSHOP

The Work Together Anywhere Workshop is designed to share experiences and learn how to:

- ★ Avoid miscommunications
- ★ Increase camaraderie
- ★ Run problem free meetings where everyone contributes
- ★ Inspire continuous improvement

SET EXPECTATIONS FOR HOW TO WORK TOGETHER

Avoid miscommunications and outline acceptable behaviors for how your team wants to work together.

YOU WILL LEARN:

- ★ How to establish a basic set of guidelines for working together on a remote team
- ★ Common communication protocols for remote working
- ★ Tools for capturing team agreements

SIMULATE THE OFFICE

Increase the togetherness on your remote team by simulating the "human-ness" that we have when working in the same place.

YOU WILL LEARN:

- ★ How to create a high bandwidth workspace
- ★ Tools that allow you to communicate reliably
- ★ Techniques for keeping everyone on the same page

FACILITATE ONLINE MEETINGS LIKE A PRO

Learn how to setup and facilitate virtual team meetings to get the most engagement and interaction from your team.

YOU WILL LEARN:

- ★ How to choose and effectively use online meeting technology
- ★ Common communication protocols for effective remote meetings
- ★ How to facilitate interaction and participation, and minimize distractions and multi-tasking

GIVE AND RECEIVE FEEDBACK

Learn how to give and receive feedback on both small and big things to inspire continuous improvement.

YOU WILL LEARN:

- ★ Techniques for rapid, continuous feedback
- ★ How to set up 360 degree feedback systems so that you can measure each others performance
- ★ Tools for showing appreciation
- ★ How to conduct remote retrospectives

SIGN UP FOR A WORKSHOP!

AVAILABLE ONLINE OR IN PERSON

WWW.COLLABORATIONSUPERPOWERS.COM/ANYWHEREWORKSHOP/